

## Vendor FAQ

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### 1. Who is Altegrity?

- Altegrity is the parent company of a number of entities, including HireRight, Kroll and USIS (together, “the Company”).

### 2. Why did Altegrity file for Chapter 11?

- The unanticipated decision by the U.S. Government to end two substantial contracts of the USIS business compelled Altegrity to engage with its lenders to reduce its debt.
- Altegrity is implementing its restructuring support agreement (“RSA”), which is intended to significantly deleverage the Company’s balance sheet and improve its capital structure.
- In connection with the RSA and the agreed financial restructuring, the Company and its operating U.S. subsidiaries have voluntarily filed for a pre-negotiated reorganization under Chapter 11 of the U.S. Bankruptcy Code.
- The financial restructuring will significantly enhance the Company’s financial flexibility and preserve its focus on providing clients with the attention and services they have come to expect.

### 3. What is Chapter 11?

- Chapter 11 is the section of the U.S. Bankruptcy Code that allows companies to implement financial restructurings through a court-supervised proceeding while continuing to operate their businesses.
- Many other companies have successfully gone through Chapter 11 and emerged in strong positions such as American Airlines, Chrysler, Macy’s, Six Flags and United Airlines.

### 4. How will the filing affect my relationship with you?

- Throughout this process you should continue to deal with the representatives with whom you regularly work.
- Each business unit is continuing to operate in the ordinary course.

### 5. Will each business unit pay invoices according to their usual terms?

- The Company fully intends to pay its vendors under customary terms for all goods and services they provide after the filing date (February 8, 2015).
- The initial portion of Altegrity’s \$90 million in debtor-in-possession (DIP) financing from its secured lenders was authorized by the Court on an interim basis. A hearing for final approval of the entire DIP agreement will take place later in the process.
- This substantial contribution of new capital enhances our liquidity and increases the Company’s financial flexibility so we are well-positioned to continue investing across our businesses.

### 6. Will vendors be paid for goods and services delivered prior to the filing date?

- Although the Company’s operations will continue during the pendency of the financial restructuring process, U.S. bankruptcy law mandates that unpaid invoices for goods and services provided prior to the filing cannot be paid without specific Bankruptcy Court approval.
- Any such claims will be addressed as part of the process moving forward. If you have a prepetition claim for goods and services, you must file a proof of claim with the Court to be eligible for payment on your claim.
- The Company will provide you notice and the appropriate proof of claim form once a deadline for filing claims has been set.
- Additional information regarding the claims process can be obtained through the Company’s claims agent at <https://cases.primeclerk.com/altegrity> or (855) 842-4125.

**7. When will I be paid for goods and services delivered after the filing date?**

- The Company fully intends to pay vendors under customary terms for all goods and services they provide after the filing date (February 8, 2015).
- The U.S. Bankruptcy Code requires that a debtor pay for goods and services delivered after the filing as “administrative expenses,” which are paid ahead of most other claims.

**8. What about goods that were shipped or the services that were provided before the filing? Are these considered prepetition?**

- We cannot give you legal advice as to your particular situation. That said, if the Company received goods or services prior to the Chapter 11 filing, any resulting claims for those goods or services generally would be considered prepetition claims.
- If you have questions regarding goods you shipped please contact the Company’s claims agent at <https://cases.primeclerk.com/altegrity> or (855) 842-4125.

**9. What is debtor-in-possession financing? Has Altegrity received Court approval to access its DIP financing?**

- Debtor-in-possession financing is a special type of financing designed to fund the operating needs of companies that have filed for Chapter 11 protection.
- The initial portion of Altegrity’s \$90 million in DIP financing from its secured lenders was authorized by the Court on an interim basis. A hearing for final approval of the entire DIP agreement will take place later in the process.
- This substantial contribution of new capital enhances our liquidity and increases our financial flexibility so we are well-positioned to continue investing in our business. It also underscores the lenders’ confidence in the future of the Company.
- The new financing, combined with cash generated from the Company’s ongoing operations, will be used to support the business during this process.

**10. Can I deposit and cash a check dated prior to the bankruptcy filing date that I haven’t deposited?**

- Unfortunately no, all outstanding checks were voided as of the filing date and cannot be honored.
- If you have a prepetition claim for goods and services, you must file a proof of claim with the Court to be eligible for payment on your claim.
- The Company will be providing you with notice and the appropriate forms once a deadline for filing claims has been set.

**11. Will the businesses continue to order goods and services from their vendors?**

- On a going-forward basis, the Company will continue to order and pay for goods and services to meet its business needs.
- The Company fully intends to pay its vendors under customary terms for all goods and services you provide after the filing date.

**12. Why should I continue to do business with you?**

- We fully intend to meet our post-filing obligations in the ordinary course.
- The Company is entering this process from a position of strength and we are continuing to make significant investments in our business to better serve our clients.

**13. How long will the financial restructuring process take to complete?**

- We intend to move through this financial restructuring process as quickly as possible.
- While we cannot give you a specific timeframe, we will continue to keep you informed of important milestones as we move through this process.

**14. How do I file a proof of claim?**

- Claim forms are available on the claims agent website at <https://cases.primeclerk.com/altegrity>.
- If you have questions regarding goods you shipped please contact the Company's claims agent at (855) 842-4125.

**15. How can I get updates and additional information?**

- We will continue to keep you informed of important milestones as we move through this process.
- As always, if you have additional questions, please do not hesitate to contact your usual representative.
- You can also access additional information about the financial restructuring and the claims process through the Company's claims agent at <https://cases.primeclerk.com/altegrity> or (855) 842-4125.