

# Telephonic Court Appearance Procedures for Central Grocers, Inc. – Case No: 17-13886

Adopted June 23, 2017

The Honorable Pamela S. Hollis, Chief Judge, United States Bankruptcy Court for the Northern District of Illinois has arranged for parties to participate by telephonically using CourtCall, an independent conference call company.

**Under no circumstances may any participant record or broadcast the proceedings conducted by the Bankruptcy Court.**

## **I. Policies Governing Telephonic Court Appearances**

Telephonic appearances by counsel, the press or other participants using CourtCall are authorized, pursuant to procedures set forth herein.

**The Court anticipates this service to be a convenience for those wishing to participate in “listen only” mode.** Those who wish to address the Court are encouraged to attend in-person. If, at the time you schedule with CourtCall, you designate that you wish to address the Court by telephone, your attendance will be so noted and you will be in “listen only” mode unless and until the Court invites your participation at which time your line will be opened. In such instances, prior to speaking, the participant must identify himself or herself for the record.

## **II. Request for Telephonic Appearance**

All telephonic participants must contact CourtCall directly by telephone, email, or fax no later than 5:00 pm, pt the court day prior to the scheduled hearing date.

Telephone: 866-582-6878

Email: [courtconference@courtcall.com](mailto:courtconference@courtcall.com)

Fax: 866-533-2946

The initial charge, per participant, for a CourtCall Appearance is \$35.00 for the first forty-five minutes and \$7.50 for each subsequent 15 minute increment or portion thereof. There are no subscription or other fees.

## **III. Connecting to CourtCall**

CourtCall will provide participants with written confirmation of a telephonic appearance and will provide a telephone number for the participant to call in order to appear by telephone. It is the participant's responsibility to dial into the call no later than 10 minutes prior to the scheduled hearing. **CourtCall does not place a call to the participant.**

Parties who wish to appear telephonically take the risk that there will be technical difficulties with CourtCall or with the court's own audio equipment. Any such difficulties will not delay the commencement of court proceedings.

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