

Standard Register Bar Date/Proof of Claim Process FREQUENTLY ASKED QUESTIONS

The Standard Register Company (“Standard Register”) and its various subsidiaries and affiliates (collectively, the “Company”) that filed Chapter 11 petitions, including Standard Register Technologies and iMedConsent, LLC, have mailed a legal notice entitled – Notice of Deadlines for Filing Proofs of Claim, Including for Claims Asserted Under Section 503(b)(9) of the Bankruptcy Code (“Bar Date Notice”) to their employees, retirees, suppliers, vendors, and others informing them about the Company’s general “Bar Date” and claims procedure as part of the Chapter 11 process. Setting of a Bar Date is a routine, but important, part of any Chapter 11 case. The Bar Date, July 8, 2015, is the last date for all creditors (other than governmental units, creditors holding claims under section 503(b)(9) of the Bankruptcy Code or creditors holding claims for Pension Benefits (defined below)) to file a general proof of a claim with the Bankruptcy Court. The last date for a creditor holding a claim under section 503(b)(9) of the Bankruptcy Code is June 9, 2015, and the last date for a governmental unit to file a proof of claim is September 8, 2015. No bar date has been set for creditors holding claims for Pension Benefits.

Below are some frequently asked questions and answers about the Bar Date Notice. Keep in mind that neither the Company nor Prime Clerk LLC, Standard Register’s claims agent, can provide legal advice about the Chapter 11 cases. Anyone with questions about whether they are creditors or about how to pursue a potential claim against the Company should contact his or her own attorney for legal advice. Information about the Chapter 11 filings and the claims process, including how to file a claim, can be obtained from Prime Clerk, by calling (855) 842-4124 or by visiting <http://cases.primeclerk.com/standardregister>.

Creditors and employees should be aware of the following:

IT IS VERY IMPORTANT THAT YOU REVIEW ANY INFORMATION YOU RECEIVE FROM PRIME CLERK ABOUT THE BAR DATE VERY CAREFULLY. YOU SHOULD CONSULT AN ATTORNEY IF YOU HAVE ANY QUESTIONS, INCLUDING WHETHER YOU SHOULD FILE A PROOF OF CLAIM.

General FAQ

1. What is the Bar Date?

The Bar Date that is referenced in the Bar Date Notice is the general bar date, and is the last date on which a Proof of Claim form can be filed (excluding governmental claims, claims under section 503(b)(9) of the Bankruptcy Code and claims for Pension Benefits).

The Court has set July 8, 2015 at 5:00 p.m. Prevailing Eastern Time as the general Bar Date for filing claims in Standard Register’s Chapter 11 cases. The Bar Date is the last date and time for a person or entity (including, without limitation, individuals, partnerships, corporations, joint ventures, and trusts) to file a proof of claim. Notwithstanding the general Bar Date, the last date for a creditor holding a claim under section 503(b)(9) of the Bankruptcy Code is June 9, 2015, and the last date for a governmental unit to file a proof of claim is September 8, 2015. The Bar

Date does not apply to Claims for Pension Benefits, and holders of these claims will receive a further notice when a bar date is set for the filing of these claims. For more information on these claims procedures, please visit <http://cases.primeclerk.com/standardregister>.

2. What is a claim under section 503(b)(9)?

Section 503(b)(9) is a section of the Bankruptcy Code that relates to goods delivered to the Company within twenty (20) days of March 12, 2015, the date that the Company filed its chapter 11 case. The Bar Date for creditors to file claims under this section is June 9, 2015.

3. What is a claim for a Pension Benefit?

A claim for a “Pension Benefit” is a claim arising under any of the following plans: (1) The Standard Register Company Officers’ Supplemental Non-Qualified Retirement Plan, restated Effective January 1, 2007; (2) The Standard Register Company Amended and Restated Officers’ Supplemental Non-Qualified Retirement Plan, effective December 16, 1993; (3) the Stanreco Retirement Plan (which includes the Burroughs and UARCO plans); or (4) any other defined benefit pension plan covered under Title IV of the Employee Retirement Income Security Act. No bar date has been set for claims for Pension Benefits, and holders of these claims will receive a further notice when a bar date is set for the filing of these claims.

4. What is a Proof of Claim form?

The Proof of Claim form is the document that a creditor must complete to assert a claim. A Proof of Claim form is being mailed to known creditors and is also available at <http://cases.primeclerk.com/standardregister>.

5. What is a claim?

A “claim” is a right to a payment from the Company that arose before March 12, 2015.

6. If I received a Bar Date Notice, does this mean that I have a claim?

Standard Register is required to provide the Bar Date Notice to potential creditors, but receipt of the Bar Date Notice and Proof of Claim form does not necessarily mean that you have a claim against Standard Register or any of its subsidiaries or affiliates. We cannot provide legal advice about the Chapter 11 cases. If you have questions about whether you are a creditor or about how to pursue a potential claim, you should contact your attorney for legal advice.

7. What if I have a claim and do not file a Proof of Claim by the Bar Date?

A holder of a claim that arose before March 12, 2015, who fails to file a Proof of Claim before the Bar Date (unless exempted from the requirements of the Bar Date order), will lose the right to assert that claim against the Company.

8. Should I file a claim for the loss in value of my Standard Register stock?

A holder of Standard Register stock is not required to file a Proof of Claim solely because of the holder's stock ownership. However, if a stockholder wishes to assert a claim that is not based solely upon his or her stock ownership, a Proof of Claim must be filed.

9. Can I e-mail or fax the Proof of Claim Form?

No. Proof of Claim forms must be mailed or hand delivered to the address in the answer to question 11 below, or filed electronically at <http://cases.primeclerk.com/standardregister/EPOC-Index>. E-mails and faxes will not be accepted.

10. Can I send the Proof of Claim Form to the Company?

No. All Proof of Claim forms must be filed electronically at the web site above or sent to Prime Clerk at the address listed below.

11. Where do I send the Proof of Claim Forms after they have been completed?

If sent by mail or other hand delivery system, completed original Proof of Claim forms should be sent to:

The Standard Register Company Claims Processing Center
c/o Prime Clerk LLC
830 3rd Avenue, 9th Floor
New York, NY 10022

Proofs of Claim must be filed so that they are actually received before July 8, 2015 at 5:00 p.m. Prevailing Eastern Time. The applicable time for section 503(b)(9) claims is June 9, 2015 at 5:00 p.m. Prevailing Eastern Time, and for claims of governmental units is September 8, 2015 at 5:00 p.m. Prevailing Eastern Time.

12. After I return the completed Proof of Claim form, will I receive confirmation that the form was received?

To receive an acknowledgement of the filing of your Proof of Claim, enclose a second copy of your Proof of Claim and a stamped and self-addressed envelope. Once your claim has been received and processed, you will also be able to view the first page of your claim through the creditor search function at <http://cases.primeclerk.com/standardregister/Home-ClaimInfo>.

13. How can I find out how much the Company says it owes me?

The Company has filed Schedules of Assets and Liabilities and Statements of Financial Affairs with the Bankruptcy Court, which are available on <http://cases.primeclerk.com/standardregister>. These documents show the amounts owing to the Company's creditors as reflected in the Company's books and records and whether such amounts are classified as disputed, unliquidated, or contingent. The amounts shown, however, may have changed because of postpetition payments or as additional information has become available.

If your claim was included in the Schedules of Assets and Liabilities and Statements of Financial Affairs, your Proof of Claim form will be pre-printed to indicate the scheduled amount of your claim and whether your claim was classified by the Company as disputed, unliquidated, or contingent.

14. Do foreign vendors need a claim form, or will we automatically be paid for the outstanding pre-petition amount owed to us?

Generally, any supplier that qualifies as a Foreign Vendor and is paid its pre-petition claim will not be required to submit a claim form. If you believe that you have not been paid in full you may file a proof of claim. If you have other questions, please consult with your own legal counsel.

Employee-Specific FAQ

1. Why did Standard Register send the Bar Date Notice to employees?

The mailing of the Bar Date Notice to all employees is a routine part of a Chapter 11 case.

2. What do I need to do in response to the Bar Date Notice?

If you believe that you have a claim against the Company concerning a matter that arose before March 12, 2015, you should review the materials carefully because Proofs of Claim must be submitted by July 8, 2015 at 5:00 p.m. Prevailing Eastern Time. If you do not have a claim, you do not need to do anything in response to the Bar Date Notice. If you believe that you have a claim, you may want to consider obtaining advice from an attorney about your claim and how to submit a Proof of Claim.

3. Do I need to file a claim for regular wages and benefits earned before the Chapter 11 filing?

Because we received court authorization to continue paying wages and benefits to our employees as normal for the periods before and after our Chapter 11 filing on March 12, 2015, we expect that most employees have received payment for wages and benefits for the period before March 12, 2015. We believe that if you have received your pay, medical benefits, expense reimbursements, and other benefits from your employer as usual, then you would not have a claim for these items. If you believe that you have a claim, you may want to consider obtaining advice from an attorney about your claim and how to submit a Proof of Claim. We did not receive court authorization to pay equity-based incentive compensation relating to the period before March 12, 2015, and therefore we have not made any payments of such compensation. Accordingly, employees who were participating in such incentive compensation arrangements may wish to consider whether they have a claim relating to such incentive compensation and whether they wish to file a Proof of Claim.

4. If I own stock, stock options or restricted stock, do I need to file a Proof of Claim?

As noted above, you do not need to file a Proof of Claim based solely on your ownership of Standard Register stock (and the same applies to holders of stock options or shares of restricted

stock). However, restricted stock units which are settled in cash rather than shares of Standard Register stock might be treated differently depending on the circumstances, and employees who are credited with restricted stock units (and not actual shares of restricted stock) may wish to consult an attorney as to whether they might have a claim and may wish to file a Proof of Claim.

5. Who should I call if I have questions about filing a claim?

For information about the Chapter 11 filings and the claims process, including how to file a claim, you may call Prime Clerk at (855) 842-4124 or visit <http://cases.primeclerk.com/standardregister>.

Please remember that Prime Clerk cannot provide legal advice, and therefore you may also want to consult with your own attorney. We also cannot provide legal advice about the Chapter 11 cases.

Retiree-specific FAQ

1. Why did Standard Register send the Bar Date Notice to Retirees?

The mailing of the Bar Date Notice selectively to retirees and former employees is a routine procedure in a Chapter 11 case. As a Chapter 11 case attempts to resolve all claims against a debtor, the provision of notice to holders of potential claims is encouraged. We are not certain whether any retiree or former employee may wish to assert a claim against us and accordingly have selectively sent the Bar Date Notice to retirees and former employees.

2. What do retirees need to do in response to the Bar Date Notice?

If as a retiree you believe that you have a claim against the Company for a matter that arose before March 12, 2015, the date that the Company filed its Chapter 11 petition, you should review the materials carefully because Proofs of Claim must be submitted by July 8, 2015 at 5:00 p.m. Prevailing Eastern Time. If you do not have a claim, you do not need to do anything in response to the Bar Date Notice. If you believe that you have a claim, you may want to consider obtaining advice from an attorney about your claim and how to submit a Proof of Claim.

3. Do retirees need to file a claim for Pension Benefits?

We believe we have paid all contributions to our 401(k) plans and other qualified defined contribution plans for the period before March 12, 2015, and accordingly there should not be any claims for unpaid contributions for such period. Pension Benefits under such plans are payable from a separate trust and generally do not result in a claim. In the case of any of our qualified defined benefit pension plans, only the Pension Benefit Guaranty Corporation is entitled to submit claims for unfunded benefits under such plans. Therefore, there is no need to submit a Proof of Claim for these benefits. However, benefits that are paid from a nonqualified plan are subject to the Chapter 11 proceedings, and if you believe that you have a claim for those nonqualified benefits, you should file a Proof of Claim.

4. Who can retirees contact for questions about filing a claim?

For information about the Chapter 11 filings and the claims process, including how to file a claim, you may call Prime Clerk at (855) 842-4124 or by visiting <http://cases.primeclerk.com/standardregister>.

You may also want to consult with your own attorney. We cannot provide legal advice about the Chapter 11 cases.